



**K.S. GROUP OF INSTITUTIONS**  
**K.S. SCHOOL OF ENGINEERING AND MANAGEMENT**

Phone : H.O. : 26678053, 26678735  
 College : 28425012, 28425013

(approved by AICTE & Recognised by VTU)  
 #15/1, Mallasandra, Off. Kanakapura Road, Bengaluru - 560 109

No.

Date 25/11/2021

Paid to Sri Pradeep, HSSC, POC, 1.12.21 a sum of  
 Rupees one lakh seven thousand nine hundred  
forty only by Cash / Cheque No. 164987/19.11.21  
 towards the account of gratuity payment

RS. 1,07,940/-

Treasurer / Secretary

Manager

[Signature]  
 Receiver's Signature

DATE: 02-11-2021

To,  
The Principal,  
KSSEM College  
Bangalore -109

Dear Sir,

**SUB: Application for Applying Payment of Gratuity**

I am writing this to apply for payment of gratuity to which I am entitled under sub section (1) of section 4 of the payment of gratuity Act, 1972 on account of my resignation on 28-08-2021 after completion of 08 years 01 months of continuous service. Since I have resigned from your organization, I am eligible for the payment of gratuity for continuous service of 08 years 01 months. Necessary particulars relating to my appointment in the establishment are given in the statement below:

**1. Statement**

1	Name of the Employee in full	Pradeep
2	Address in Full	#382, 5 <sup>th</sup> Main Road, Ranganathpura, Kamakshipalya, Bengaluru-79
3	Department	MBA
4	Post held with Ticket No.	Assistant Professor
5	Date of Appointment	1/8/2013 [attached]
6	Date and cause of Termination of service	28/8/2021 [attached]
7	Total period of service	08 years 01 month
8	Amount of Wages last drawn	31,665

2. You can either send a cheque/demand draft to my postal address given or directly deposit the said amount into my account.

Hence, I request you to kindly do the quick resolution to our claim at the earliest.

Thanking you in anticipation.

**Enclosures:**

1. Appointment & Joining Letter
2. Experience and Reliving Certificate
3. Salary Slip
4. Aadhar & Pan card
5. Cancelled Check

Yours Sincerely,  
Pradeep

*Pradeep*

Place: Bangalore

Date: 02-11-2021

PAYMENT DETAILS	
SI - 164987	19.11.21
AMOUNTS	1,07,940/-
<i>[Signature]</i>	

PH.No: 8147544492



KAMMAVARI SANGHAM (R), 1952  
**K.S. School of Engineering and Management**

Approved by AICTE-1-5279601. Affiliated to VTU, Belagavi  
 # 15, Near Vajarahalli, Mallasandra, off Kanakapura Road,  
 Bengaluru - 560 109, www.kssem.edu.in

Tel : +91 80 28425012/013/163, Fax : +91 80 28425164, Mob : 8884444408 / 9606055906

Ref: KSSEM/EST/1781/2021-22

Date: 25.09.2021

**EXPERIENCE CUM RELIEVING CERTIFICATE**

Basic - 15,910  
 DA - 7,477  
 HRA - 3,978  
 CCA - 300  
 AGP - 6,000  
Gross = 33,665

This is to certify that Mr. Pradeep has worked in the Department of Management Studies in this Institution as Asst. Professor from 01.08.2013 to 28.08.2021. He has been relieved of his duty after working hours on 28.08.2021, on his request vide letter dated 25.08.2021.

K. Rama → 25/9/2021  
 (Dr. K. RAMA NARASIMHA)

Dr. K. RAMA NARASIMHA  
 Principal/Director  
 K S School of Engineering and Management  
 Bengaluru - 560 109

$$\text{Gratuity} = \text{Basic} + \text{DA} \times \frac{15}{26} \times \text{No. of yrs of service}$$

$$= 23,387 \times \frac{15}{26} \times 8 \text{ yrs}$$

$$\text{RS} = 1,07,940/-$$

K. Rama →  
 25/9/2021



**K. S. Group Of Institutions**  
**K. S. School of Engineering & Management**

No. 15, Mallasandra. off Kanakapura Road, Bangalore - 560062  
Tel : +91 80 28425012 / 013 / 163, Fax : +91 80 28425164  
Mob : 9738553379 www.ksgi.ac.in, www.kssem.edu.in

Ref: KSSEM/EST/1724/2013-14

Date: 25.07.2013

**APPOINTMENT ORDER**

To,

Mr.Pradeep

The Kammavari Sangham is pleased to appoint you as Asst. Professor in the department of Management Studies in K. S. School of Engineering & Management, Bangalore on a consolidated pay of Rs.19,000/- (Rupees Nineteen thousand only) per month.

You will be on probation for a period of two years from the date of joining. You must abide by the rules and regulations of this Institution during your service. You have to give an undertaking that you will be serving the Institution for one full academic year and you are not supposed to leave the Institution in middle of the semester. One month prior notice is required in case of quitting the job after the semester.

You must report for duty on or before 1<sup>st</sup> August 2013, failing which this appointment order stands cancelled.

Yours truly,

*[Signature]*  
PRESIDENT  
*[Signature]* 25/7/13  
SECRETARY

CC: The Principal, KSSEM

O/C *[Signature]*

K. S. GROUP OF INSTITUTIONS (KSSEM), BENGALURU - 109

SALARY FOR THE MONTH OF JUNE 2021

Sl. No	Name	Basic Pay	DA	HRA	CCA	AGP	Others	Gross Total	PT	PF	ESI	LIC	I.TAX	Bus	Others	Total Deduc.	Net Amount	Remarks
81	Mr. Pradeep Asst. Professor	15910	7477	3978	300	6000		33665	200	1800						2000	31665	

12/06/21  
PRIN



भारत सरकार  
GOVERNMENT OF INDIA



ಪ್ರದೀಪ್  
Pradeep  
ಜನ್ಮ ದಿನಾಂಕ / DOB : 04/08/1986  
ಪುರುಷ / MALE

4006 8107 8850



ಆಧಾರ್ - ಶ್ರೀಸಾಮಾನ್ಯನ ಅಧಿಕಾರ



भारतीय विशिष्ट पहचान प्राधिकरण  
UNIQUE IDENTIFICATION AUTHORITY OF INDIA

ವಿಳಾಸ:  
S/O ಲಕ್ಷ್ಮಣ ರಾವ್, ಉಚ್ಚಾ, ಭಾಲ್ಕಿ,  
ಬೀದರ್, ಕರ್ನಾಟಕ, 585328

Address:  
S/O Laxman Rao, Uchha  
po.Morambi, Bhalki, Bidar,  
Karnataka, 585328



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