



# K. S. School of Engineering And Management

(Affiliated to VTU, Belagavi & Approved by AICTE, New Delhi & Accredited by NAAC)

No.15, Mallasandra Off, Kanakapura Road, Bangalore - 109



## Department of Physical Education & Sports

### CIRCULAR

Date: 30-05-2022

All faculty members are requested to attend physical education & sports meeting on 31/05/2022 at 11:00 AM. Agenda for the same is mentioned below.

Host: Umesh S

### Agenda:

1. VTU Inter-Collegiate Throw Ball [Women] sports.

### Sports Co-ordinators

Sl.No.	Name of Faculty	Department	Signature
1	Mr. Umesh S	PED	
2	Mr. Vinod A	ME	
3	Mr. Manu D K	ECE	
4	Dr. Arun Kumar . M	EEE	
5	Mr. Deepak M D	CSE	
6	Mrs. Amrutha D	CV	
7	Ms. Divya R	BS	
8	Mrs. Rupa Chatterjee	MBA	

Physical Education Director  
K.S. School of Engineering & Management  
Bangalore-560 062.

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## Department of Physical Education & Sports

### DEPARTMENT MEETING-Minutes of Meeting

Date: 31-05-2022

Time: 11:00 to 12:00pm

VENUE: Department of Physical Education

Room No.: 206

#### Agenda:

1. VTU Inter-Collegiate THROW BALL [WOMEN] sports.

#### DISCUSSION:

1. VTU Inter-Collegiate THROW BALL [WOMEN] sports will be organized in KSSEM on 06/06/2022 and 07/06/2022.
2. Sports co-ordinators have to take responsibility to conduct event successful.
3. Expecting around 20 colleges for participation.
4. Stage committee responsibility given to MBA Co-ordinators.
5. Ground preparation responsibility given to ME & ECE Co-ordinators.
6. Memento and banner responsibility given to ME & ECE Co-ordinators.
7. Food arrangements responsibility (for around 300 members) given to CSE Co-ordinators.
8. Registration and certificates responsibility given to CV & BS Co-ordinators.
9. Informed co-ordinators to identify 30 volunteers for the event.
10. To invite Sri.Saravanan R chief guest to inaugurate annual Athletic meet.
11. Committee decided to invite Mis Sangeetha G (Alumni of KSIT) & Mis Pooja N K (Alumni of KSSEM) guest of honour.

**Note:** All the sports co-ordinators are requested to go through the points discussed in the meeting and sign below.

#### Members Present (Sports Co-ordinators)

Sl.No.	Name of Faculty	Department	Signature
1	Mr. Umesh S	PED	
2	Mr. Vinod A	ME	
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