



**K.S. SCHOOL OF ENGINEERING AND MANAGEMENT  
BENGALURU – 560109**

**INTERNAL QUALITY ASSURANCE CELL**

Ref. No: KSSEM/IQAC/1/2022-23

Date: 2/11/2022

**CIRCULAR**

This is to inform that a meeting is scheduled on 3<sup>rd</sup> November 2022. All the IQAC members are requested to attend the meeting. Details of meeting are:

**Venue:** Civil Department

**Date:** 3/11/2022 (Thursday)

**Time:** 12:30 PM.

Agenda of the meeting:

- Internal Test Question Paper Format for third semester 2021 scheme

**IQAC Coordinator**

cc to  
CE  
CSE  
ECE  
EEE  
ME  
MBA  
BS  
AIDS



**K. S. SCHOOL OF ENGINEERING AND MANAGEMENT  
BENGALURU - 560109**

**INTERNAL QUALITY ASSURANCE CELL**

Ref. No: KSSEM/IQAC/ MOM /1/2022-23

Date: 3/11/2022

**Minutes of Meeting-1**

**Internal Test Question Paper Format for Third Semester 2021 syllabus**

Visveswaraya Technological University has introduced new syllabus for Third Semester of 2021 batch. There was slight difference in internal evaluation format among different subjects. After much deliberation, Principal, HoDs and IQAC has agreed to maintain consistent format for all theory subjects and 3 internal tests will have to be conducted. The existing question paper format will be maintained for new syllabus.

Sl. No.	Name of the Member	Designation	Category	Signature
1	Dr. K. Rama Narasimha	Principal	Chairperson	
2	Dr. Vijayalakshmi Akella	HoD, CE	Member	
3	Dr. Arekal Vijay	Prof, CE	Coordinator	
4	Dr Arun Kumar	HoD, EEE	Member	
5	Dr Jyothi. P. N	Prof, ME	Member	
6	Dr. Abhishek. M.R	Assoc Prof, ME	Member	
7	Prof. Manu. D. K	Assoc Prof, ECE	Member	
8	Prof. Sandhya A Kulkarni	Asst Prof, CSE	Member	
9	Prof. Kusuma. M	Asst Prof, BS&H	Member	
10	Prof. Vidyashree V	Asst Prof, MBA	Member	
11	Dr. Ambika	Head, Library	Member	
12	Dr. Harish R	T & P Officer	Member	
13	Mr. Umesh S	PED	Member	

**Principal/IQAC Chairperson**



**K.S. SCHOOL OF ENGINEERING AND MANAGEMENT  
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**INTERNAL QUALITY ASSURANCE CELL**

**Ref. No: KSSEM/IQAC/2/2022-23**

**Date: 8/2/2023**

**CIRCULAR**

This is to inform that a meeting is scheduled on 10<sup>th</sup> February 2023. All the IQAC members are requested to attend the meeting. Details of meeting are:

**Venue:** Civil Department

**Date:** 10/2/2023 (Friday)

**Time:** 12:30 PM.

Agenda of the meeting:

- Revision of MBA Internal Test Question Paper Format

**IQAC Coordinator**

**cc to**

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**INTERNAL QUALITY ASSURANCE CELL**

Ref. No: KSSEM/IQAC/ MOM /02/2022-23

Date: 1/3/2023

**Minutes of Meeting-2**

**Revision of MBA Internal Test question paper format**

The Department of Management Studies has requested to revise the internal Test paper format. This is because the existing format does not reflect the university MBA exam question format. Hence after much deliberation with Principal, HoD and IQAC team, it was agreed to revise and have separate format for MBA program. The revised internal test question format for MBA is enclosed.

Sl. No.	Name of the Member	Designation	Category	Signature
1	Dr. K. Rama Narasimha	Principal	Chairperson	
2	Dr. Vijayalakshmi Akella	HoD, CE	Member	
3	Dr. Arekal Vijay	Prof, CE	Coordinator	
4	Dr Arun Kumar	HoD, EEE	Member	
5	Dr Jyothi. P. N	Prof, ME	Member	
6	Dr. Abhishek. M.R	Assoc Prof, ME	Member	
7	Prof. Manu. D. K	Assoc Prof, ECE	Member	
8	Prof. Sandhya A Kulkarni	Asst Prof, CSE	Member	
9	Prof. Pavana H	Asst Prof, AI & DS	Member	
10	Prof. Kusuma. M	Asst Prof, BS&H	Member	
11	Prof. Vidyashree V	Asst Prof, MBA	Member	
12	Dr. Ambika	Head, Library	Member	
13	Dr. Harish R	T & P Officer	Member	
14	Mr. Umesh S	PED	Member	

14/3/23  
Principal/IQAC Chairperson



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**INTERNAL QUALITY ASSURANCE CELL**

Ref. No: KSSEM/IQAC/3/2022-23

Date: 13/6/2023

**CIRCULAR**

This is to inform that a meeting is scheduled on 14<sup>th</sup> June 2023. All the IQAC members are requested to attend the meeting. Details of meeting are:

**Venue:** Civil Department

**Date:** 14/6/2023 (Wednesday)

**Time:** 12:30 PM.

Agenda of the meeting:

- Revised evaluation procedures for 2022 scheme
- Any other matters

**IQAC Coordinator**

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**K. S. SCHOOL OF ENGINEERING AND MANAGEMENT**  
**BENGALURU - 560109**

**INTERNAL QUALITY ASSURANCE CELL**

Ref. No: KSSEM/IQAC/ MOM /03/2022-23

Date: 14/6/2023

**Minutes of Meeting-3**

**Revision of Internal Test question paper format for BE Program**

The committee members discussed on the circular dated 13.6.23 from VTU with regards to the revised evaluation format for 2022 scheme for undergraduate programs. The committee decided to revise the the Internal Assessment Test question paper and Assignment format for 2022 scheme engineering programs and circulate the same to all the departments.

Dr Jyothi P.N. suggested that laboratory component questions should also be included in the internal test question paper.

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1	Dr. K. Rama Narasimha	Principal	Chairperson	
2	Dr. Vijayalakshmi Akella	HoD, CE	Member	
3	Dr. Arekal Vijay	Prof, CE	Coordinator	
4	Dr Arun Kumar	HoD, EEE	Member	
5	Dr Jyothi. P. N	Prof, ME	Member	
6	Dr. Abhishek. M.R	Assoc Prof, ME	Member	
7	Prof. Manu. D. K	Assoc Prof, ECE	Member	
8	Prof. Sandhya A Kulkarni	Asst Prof, CSE	Member	
9	Prof. Pavana H	Asst Prof, AI & DS	Member	
10	Prof. Kusuma. M	Asst Prof, BS&H	Member	
11	Prof. Vidyashree V	Asst Prof, MBA	Member	
12	Dr. Ambika	Head, Library	Member	
13	Dr. Harish R	T & P Officer	Member	
14	Mr. Umesh S	PED	Member	

Principal/IQAC Chairperson



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**INTERNAL QUALITY ASSURANCE CELL**

Ref. No: KSSEM/IQAC/4/2022-23

Date: 14/6/2023

**CIRCULAR**

This is to inform that a meeting is scheduled on 16<sup>th</sup> June 2023. All the IQAC members are requested to attend the meeting. Details of meeting are:

**Venue:** Civil Department

**Date:** 16/6/2023 (Friday)

**Time:** 12:30 PM.

Agenda of the meeting:

- Revised evaluation procedures for 2022 scheme
- Any other matters

**IQAC Coordinator**

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**INTERNAL QUALITY ASSURANCE CELL**

Ref. No: KSSEM/IQAC/ MOM /04/2022-23

Date: 16/6/2023

**Minutes of Meeting-4**

**Revision of Internal Test question paper format for BE Program**

The committee finalized the 2022 scheme internal test question paper and Assignment format for engineering programs. It was decided to conduct three tests and best of two tests will be considered for final evaluation. Also laboratory component questions must be mandatorily included in the internal test question papers.

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1	Dr. K. Rama Narasimha	Principal	Chairperson	
2	Dr. Vijayalakshmi Akella	HoD, CE	Member	
3	Dr. Arekal Vijay	Prof, CE	Coordinator	
4	Dr Arun Kumar	HoD, EEE	Member	
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9	Prof. Pavana H	Asst Prof, AI & DS	Member	
10	Prof. Kusuma. M	Asst Prof, BS&H	Member	
11	Prof. Vidyashree V	Asst Prof, MBA	Member	
12	Dr. Ambika	Head, Library	Member	
13	Dr. Harish R	T & P Officer	Member	
14	Mr. Umesh S	PED	Member	

Principal/IQAC Chairperson

cc to





**K.S. SCHOOL OF ENGINEERING AND MANAGEMENT  
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**INTERNAL QUALITY ASSURANCE CELL**

Ref. No: KSSEM/IQAC/5/2022-23

Date: 10/7/2023

**CIRCULAR**

This is to inform that a meeting is scheduled on 12<sup>th</sup> July 2023. All the IQAC members are requested to attend the meeting. Details of meeting are:

**Venue:** Civil Department

**Date:** 12/7/2023 (Wednesday)

**Time:** 12:30 PM.

Agenda of the meeting:

- Question paper setting
- OBE awareness among students

**IQAC Coordinator**

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**INTERNAL QUALITY ASSURANCE CELL**

Ref. No: KSSEM/IQAC/ MOM /05/2022-23

Date: 12/7/2023

**Minutes of Meeting-5**

**Discussion on quality of question paper setting**

The committee discussed on the quality of question papers prepared for internal tests. IQAC requested the members to mentor the new faculty on question paper setting and Assignments. The committee was of the view that the K3 level questions must also be included for theory subjects.

**OBE Awareness among student community**

The committee members express that the faculty members must explain the concepts of Blooms taxonomy, course objectives and program objectives to students for effective implementation of the outcome based education.

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1	Dr. K. Rama Narasimha	Principal	Chairperson	<i>K. Rama Narasimha</i>
2	Dr. Vijayalakshmi Akella	HoD, CE	Member	<i>V. Akella</i>
3	Dr. Arekal Vijay	Prof, CE	Coordinator	<i>V. Arekal</i>
4	Dr Arun Kumar	HoD, EEE	Member	<i>Arun Kumar</i>
5	Dr Jyothi. P. N	Prof, ME	Member	<i>Jyothi P. N</i>
6	Dr. Abhishek. M.R	Assoc Prof, ME	Member	<i>Abhishek M.R</i>
7	Prof. Manu. D. K	Assoc Prof, ECE	Member	<i>Manu D. K</i>
8	Prof. Sandhya A Kulkarni	Asst Prof, CSE	Member	<i>Sandhya A Kulkarni</i>
9	Prof. Pavana H	Asst Prof, AI & DS	Member	<i>Pavana H</i>
10	Prof. Kusuma. M	Asst Prof, BS&H	Member	<i>Kusuma M</i>
11	Prof. Vidyashree V	Asst Prof, MBA	Member	<i>Vidyashree V</i>
12	Dr. Ambika	Head, Library	Member	<i>Ambika</i>
13	Dr. Harish R	T & P Officer	Member	
14	Mr. Umesh S	PED	Member	

*K. Rama Narasimha*  
Principal/IQAC Chairperson