### National Service Scheme

Date: 12/06/2019

## Agenda

- General activities circular.
- Representatives selection
- August 15<sup>th</sup>, Independence Day celebration.

### Members:

- 1. Dr. Prashanth.J
- 2. Mr. Shivaprakash. K. M
- 3. Mr. Deepak.M.D
- 4. Mr. Vignesh Bhat
- 5. Mss Gunasheela
- 6. Mr. Manohar Kumar K N.
- 7. Mr. Anil kumar.T.R.B
- 8. Dr. Kishore M

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### Minutes of Meeting

- ✓ Discussion on the activities that were to be carried out for the academic year was discussed.
- ✓ Expected detailed expenditures was discussed .
- ✓ Procurement of tools and other materials were discussed.
- ✓ August 15<sup>th</sup>, Independence Day celebration preparation was discussed

## **National Service Scheme**

Date: 15/6/2019

## **CIRCULAR**

The following faculty members are requested to attend the meeting & execute their responsibilities.

### Members:

- 1. Dr. Prashanth.J
- 2. Mr. Shivaprakash. K. M
- 3. Mr. Deepak.M.D
- 4. Mr. Vignesh Bhat
- 5. Mss Guna sheela
- 6. Mr. Manohar Kumar K N.
- 7. Mr. Anil kumar.T.R.B
- 8. Dr. Kishore M

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Meeting will be held on 17th Jun 2019 at 10.00am.

Venue: Department of Mechanical Engineering.

Signature

### **National Service Scheme**

Date: 12/12/2019

## **CIRCULAR**

It is brought to the consideration of all the committee memmbers that we shall be meeting on 13<sup>th</sup> December at 10 am to discuss about the pre requisites and requirements for the conduction of the seven days special camp. I request the committee members to attend the meeting.

#### Members:

- 1. Dr. Prashanth.J
- 2. Mr. Shivaprakash. K. M
- 3. Mr. Deepak.M.D
- 4. Mr. Vignesh Bhat
- 5. Mss Gunasheela
- 6. Mr. Manohar Kumar K N.
- 7. Mr. Anil kumar.T.R.B
- 8. Dr. Kishore M

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Meeting will be held on 13 December 2019 at 10.00am.

Venue: Department of Mechanical Engineering.

Signature

### National Service Scheme

Date: 13/12/2019

#### Agenda

- Enrolment of students for the camp.
- Selection of Place for the camp
- Identifying the activities to be conducted in the camp
- Identification key note speakers for the inaugural function
- Facilitating lunch, medical facility, certificates and medals.
- Inviting Chief Guest.
- Taking decision on the date and time of the camp.
- Republic day Function.

### Members present

- 1. Dr. Prashanth.J
- 2. Mr. Shivaprakash. K. M
- 3. Mr. Deepak.M.D
- 4. Mr. Vignesh Bhat
- 5. Mss Gunasheela
- 6. Mr. Manohar Kumar K N.
- 7. Mr. Anil kumar.T.R.B
- 8. Dr. Kishore M

Signature

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#### Minutes of Meeting

- ✓ Preparation of enrolment form
- ✓ Selection of Place for accommodation for girls and boys was discussed .
- ✓ Selecting student leaders for the smooth conduct of the programme.
- ✓ Providing lunch From College Hostel
- ✓ Providing medical facility.
- ✓ Awarding certificates to the participants.
- ✓ Republic day Function to be conducted with the support of cultural team.